

REGULATION 1: HEADQUARTERS

The current [2009] address of the Association, to which all correspondence shall be addressed, is:

The Honorary Secretary
P O Box 366
IRENE
0062
s2a3@global.co.za

REGULATION 2: MEMBERSHIP

Membership shall be open to all persons as stipulated in the Constitution, and who have completed a membership application form and paid the necessary fees.

- 2.1 Membership fees will be determined by the Council each year and will be kept as low as possible. Membership fees will become due on 1 January each year, and must be paid before 30 April. New members who join after 30 June will pay half the annual fee for the remainder of the year.
- 2.2 Members who have not paid their membership fees by 30 June will lose their membership.
- 2.3 Members may subscribe to the South African Journal of Science at the rates that have been negotiated annually by the Association with the publishers of the Journal.
- 2.4 As from 1992 no more new, automatic or paid up Life Members will be admitted. Present Life Member's fees will be subsidized out of the Life Member Fund as much as possible.
- 2.5 Honorary Members may be nominated by the Council for a period as decided by the Council. This membership will not include free subscriptions to any journals, except if decided otherwise by the Council.
- 2.6 Council may terminate the membership of a member if it becomes obvious that the membership of such a member is detrimental to the objectives and / or interests of the Association.
- 2.7 No person shall be entitled to a refund of membership or subscription fees upon termination of membership.

REGULATION 3: MANAGEMENT

The management of the Association will rest with the Council, as described in the Constitution.

- 3.1 Any member whose membership fees are paid up may be elected to the Council.
- 3.2 Council shall nominate or receive nominations for the new council up to 48 hours before the Annual General Meeting at which they will be elected.
- 3.3 The Honorary President, Vice Presidents, Honorary Secretary and Honorary Treasurer, as well as not more than 3 Additional Members will be elected at the Annual General Meeting.
- 3.4 Past Presidents who have indicated their willingness to serve on the Council will be *de facto* members of the Council, provided they are still fully paid up members of the Association.
- 3.5 Chairmen of local branches are *de facto* members of the Council.
- 3.6 Representatives of local branches will be chosen by the branches; not more than one [1] representative for every fifteen [15] members of the branch.
- 3.7 Vacancies on the Council may be filled by the Council during its term of office.
- 3.8 The Chairman and other officials will be chosen by the Council at the first Council meeting after the Annual General Meeting at which it was elected.
- 3.9 The term of office of the Council will be two [2] years.

REGULATION 4: AWARDS

The following Awards of the Association will be made at an Annual General Meeting, or other function approved by the Council.

- 4.1 South Africa Medal and British Association Medal:
The South Africa Medal will be made from Sterling Silver covered with 18 carat Gold.
The British Association Medal will be made from Sterling Silver.
Each medal may be [but need not be] awarded each year. Each medal is awarded to one person only in any one year, but in exceptional circumstances Council may decide to award a medal to two persons in the same year.
- 4.1.1 S2A3 Council will call for nominations for candidates for the South Africa Medal and the British Association Medal to be submitted direct to the Chairman of the Medals and Merit Committee by confidential mail. All nominations must be sent as hard copy and must be received not later than the last Friday in April each year, unless otherwise specified. All nominations must be accompanied by a full *Curriculum Vitae*, a list of publications with all available evaluations, all other details requested in the call for nominations, plus a strong motivation by the proposer.
- 4.1.2 Council may appoint an assessor to evaluate the nominations and make recommendations as to the winners. The assessor must be academically competent to make such selections. The assessor does not have to be a member of the Association.
- 4.1.3 The final decision regarding the winners is to be made by the Council. Until a final decision is made, all nominations and deliberations will remain strictly confidential.
- 4.1.4 The final choice will be made at least two [2] months before the Annual General Meeting. If no choice can be made by the Council, no medal will be awarded. The decision of the Council will be final.
- 4.2 The S2A3 Medal: The S2A3 Medal is only for original research and is awarded each year to the best Master's dissertation / thesis student [course work excluded] at each of South Africa's universities and universities of technology. If there is no suitable sponsorship available, the medal will continue to be awarded by the Association.
- 4.2.1 The decision regarding the winners each year rests with each university and technikon.
- 4.2.2 The medals must be awarded at a suitable ceremony, preferably a graduation ceremony.
- 4.2.3 If at all possible, the medal must be presented to the winner by a Vice President.
- 4.2.4 If at all possible, a representative of the sponsors, if any, must be present.
- 4.2.5 Each year a list of the winners will be forwarded to the sponsors, if any.
- 4.2.6 A *Curriculum Vitae*, the title and a brief abstract of the Master's dissertation of each candidate must be forwarded by the university or university of technology to the Association.
- 4.3 Craib Legacy
The Craib Legacy Award is a monetary award made towards Mammal Research, as stipulated in the testament of Dr Craib.

REGULATION 5: LOCAL BRANCHES

Local branches may be established if at least fifteen [15] members apply for it.

- 5.1 Council shall make a grant to each local branch of not more than 20% of the membership fees for every member resident within the boundaries of the branch.
- 5.2 Council may also decide to cover some or all of the administration costs of a local branch, either in addition to or in lieu of the grant.
- 5.3 Council may decide to assist a local branch in some of its projects, financially or otherwise, if such projects will be to the advantage of the Association in general.

REGULATION 6: FINANCES

The Finances of the Association will be handled by the Council, as stipulated in the Constitution.

- 6.1 Council will try to guard against erosion of funds due to inflation by reinvesting a portion of the income of each fund each year.
- 6.2 Any other income of any fund not used during any one year will be added to the capital.
- 6.3 All Council members responsible for moneys of the Association will report regularly at Council meetings.